

Volunteer & Materials Manager – Hybrid, Santa Ana, CA Job Announcement

Join a Growing Organization Making an Impact!

Are you passionate about making a difference in education and excited to contribute to a mission-driven organization? Dreams for Schools, a nonprofit committed to empowering students through STEAM education, is looking for a full-time Volunteer & Materials Manager to join our team. We offer a flexible, hybrid work environment that supports work-life balance and professional growth.

What You'll Do: As a Volunteer & Materials Manager, you'll play an essential role in managing our inventory, school ready materials, and volunteer programs, including individual volunteers, groups, and corporate events. The ideal candidate will have strong organizational skills, experience in volunteer management, and the ability to handle complex logistics for educational programs. This is more than just a job — you'll be an educational game changer, engaging in meaningful, mission-driven work everyday.

Who You Are:

- **Humble:** You're eager to contribute without seeking the spotlight.
- **Growth-Oriented:** You thrive on feedback and constantly look for ways to improve.
- **Self-Aware & Adaptable:** You're introspective and can adjust to changing circumstances with ease.
- **Service-Oriented:** You enjoy helping others and go the extra mile to ensure the success of the team.
- **Collaborative:** You're a team player who values input from others.
- **Responsive:** You're thoughtful in your actions, responding rather than reacting in high-pressure situations.

Why Join Us?

- Being a part of a **growing organization** making a real impact on the future of education.
- Enjoy a **flexible hybrid work model** to support work-life balance.
- Opportunities for **professional development and growth**.
- **Collaborative, mission-driven environment** where your contributions matter.

Compensation & Benefits:

This position is a full-time position with a salary of \$54,000 per year depending on experience. Typical hours would be Monday through Friday, 8:30 a.m. to 5:30 p.m. with occasional attendance at events required for recruitment. DFS is a hybrid model with up to 3 days in the office.

Benefits include medical, dental and vision insurance coverages, a hybrid work environment, paid holidays, paid vacation, sick time off and a 401K retirement savings plan.

If you're ready to make a difference while growing your career, we'd love to meet you!

Follow the link to review the full job description and apply today to be part of a team that's changing the world—one student at a time: <https://oneoc.careerplug.com/j/02gw7j2>.

Dreams for Schools is an Equal Opportunity Employer and does not discriminate on the basis of race, ethnicity, religion, gender, age, physical disability, and sexual orientation.