CHERITABILE
VENTURES
A Center for Social Change

CLINICAL SERVICES MANAGER
JOB ANNOUNCEMENT

TITLE
Clinical Manager – Thrive Together OC

FLSA STATUS
Exempt

PAY CLASS
Full-Time

REPORTS TO
Project Director

LOCATION
Hybrid – in office as needed

Who is Charitable Ventures and who is Thrive Together OC?
Charitable Ventures was created to make sure nonprofits are resilient, effective, and empowered so they can serve their communities when they are needed most. Aiming to make our community more socially, racially, and economically just, our employees guide and design strategies to effectively address those needs.

In partnership with families, clients, and other community stakeholders, the Thrive Together OC will establish a state-of-the-art, inclusive, county-wide center that offers screening, outreach, consultation and training, and assessment towards the prevention of, and care for, concerns related to early psychosis spectrum disorders for youth and young adults of Orange County (OC).

Do you have a passion for impacting your community by improving the overall wellbeing of students by teaching them the importance of leading a mindful, balanced life?
If so, your passions align with the Charitable Ventures/TTOC mission!

What are we looking for in our next team member?
Answer the questions below to see if you may be our new team member!

Are you ready to:

• Lead the delivery of support services to students and families?
• Oversee a staff of highly-dedicated service providers?
• Work with an innovative leadership team to generate change in your community?
• Positively impact the lives of the people you support?
• Support the critical work of the social sector?

If you answered yes to any of the questions above, your next career may be waiting for you at Charitable Ventures! And we would love to explore it with you.
Job Summary

The Clinical Manager - Thrive Together OC will provide oversight of clinical services, manage contract deliverables and ensure accurate clinical data and quality control. This includes coaching, motivating, and monitoring staff related to successful client and community engagement strategies. The role involves ability to market, outreach, and engage with community and other healthcare professionals to drive the mission of the program.

What the Clinical Manager does

- Plans, schedules, assigns and directs the work of a multidisciplinary clinical team
- Participates in orienting to program policies and procedures, training and developing higher levels of expertise in staff by encouraging further education, participation in seminars and providing learning opportunities within the scope of the program.
- Develops, implements or coordinates clinical trainings and supports the use of EBP practices for the program.
- Meets with individual staff and/or team members and reviews cases, progress and problem areas; acts as a resource for clinical team by providing direction or by recommending referrals to other service providers
- Coordinates service delivery with other programs; assists in evaluating program needs and developing an effective program; participates in developing procedures manuals and instructional material to assist in accomplishing program goals.
- Maintains up-to-date knowledge of federal, state and local laws, regulations, policies and procedures which govern program operations and funding; analyzes, interprets and disseminates information to staff and ensures compliance.
- Acts as liaison and consultant to governmental, community agencies and private mental health contract providers; meets and confers with individuals, administrators, physicians and others to explain programs and services and to gain cooperation in achieving program goals; obtains and disseminates information related to program.
- Conducts quality checks by reviews charts, electronic health records and reports prepared by staff; ensures conformance with quality assurance and utilization review requirements; prepares records, reports and correspondence.
What are the desired qualifications?

Education:
- Master’s degree in a field/discipline related to mental health such as psychology, social work, counseling, or behavioral science
- Licensed Clinical Social Worker (California) OR Licensed Marriage and Family Therapist (California) OR Psychologist License (California) Preferred

Experience:
- Has at least 3 years of supervisory experience or in a leadership role
- At least 5 years of working in a behavioral healthcare setting
- Demonstrate initiative, ability to work independently, while eager to collaborate with others
- Demonstrates strong communication, organizational, and presentation skills.
- Knowledge of state regulations about ethics, equity, and diversity in the treatment of clients, including client rights, and confidentiality.
- Demonstrated knowledge of individual and/or group psychotherapeutic treatment modalities and techniques.
- Have experience with and ability to provides clinical assessments with youth and young adults
- Demonstrate interpersonal and leadership skills.

Compensation

Commensurate with experience, education, and market the range for this position is $75,000-$80,000 per year.

Benefits

- Health insurance (medical, dental, vision); paid time off; company-wide holidays
- 401(k) voluntary employee contribution
- But the most rewarding benefit is your ability to contribute to building stronger communities!

Is this job not a right fit for you? Maybe it is for a colleague, friend, or neighbor. Please refer anyone that may be a good fit! And check back for other postings as you may become a team member through your unique skills and experiences!
Company Summary

Launched in 2007, Charitable Ventures is a non-profit organization dedicated to creating positive social impact through transformative ideas and investments. The agency provides incubation, sponsorship, and capacity building services such as planning, facilitation, and evaluation for funders, non-profit organizations, government, and community leaders throughout California.

Charitable Ventures maximizes the impact of emerging and established nonprofits, as well as donors and foundations with a passion for change – and is considered an essential part of the nonprofit sector infrastructure in Southern California. Since inception, it has fiscally sponsored more than 60 projects that address a wide array of social issues.

Applications: Please send your cover letter and resume to hr@charitableventuresorc.org

Charitable Ventures is committed to the principle of equal employment opportunity. In all that we do, Charitable Ventures supports its clients, projects, staff and partners through our commitment to equity, economic and social justice, diversity and inclusion, and in ways that uplift our communities’ assets and potential.