

# Music Therapist

## Hope Center for the Arts

Irvine, CA 92604

**To APPLY** – Send Resume and Cover Letter (optional) to [info@hope4arts.org](mailto:info@hope4arts.org). Please label subject line as: Music Therapist Application

## Job details

**Salary:** \$16 - \$22 an hour

**Job Type:** Part time

**Part-time hours:** 26.5 hours per week

**Schedule:** 3 days (to start) at 6.5 – 7 hour shifts

**COVID-19 considerations:** All participants and staff are required to follow local and state government health protocols and guidance.

**Ability to Commute/Relocate:** Irvine, CA 92604: Reliably commute or planning to relocate before starting work (Preferred)

**Location:** On-site (Irvine)/Online

**HOPE Center for the Arts, is an equal employment opportunity employer, encourages applicants from diverse backgrounds to apply.**

## Full Job Description

### The Organization

HOPE Center for the Arts is a high-quality arts program for intellectually disAbled Adults, 22 and over. Hope has been providing these exceptional services to our amazing communities of disabled Artists for over 40 years. To find out more visit: [hope4arts.org](http://hope4arts.org).

Our Mission is to transform lives through the arts by delivering arts programming with complementary life skills training. We do this by providing opportunities for community integration, artistic expression, access to community/public arts performances and exhibitions, strengthening social skills, increasing self-advocacy and independence with a person-centered approach and much more!

## **Job Summary**

HOPE Center for the Arts is searching for a Music Therapist to work part-time to combine his/her skills with our talented team in a challenging and rewarding environment.

This position is responsible for providing high quality Music Therapy/instruction for adults 22+ with Mild to Moderate Intellectual and Developmental Disabilities (including Down Syndrome and Autism) at HOPE Center for the Arts various programs. Music Therapists must have a background in the related field and a passion for enhancing the lives of Adults with Intellectual and Developmental Disabilities through the arts, with a desire to understand and internalize the mission, purpose, values, and goals of Hope Center for the Arts.

## **Experience and Educational Requirements**

Ideal candidates will hold a Master's degree and/or certification and/or current credentials related to the specific assignment.

A related Bachelor's Degree from an accredited college or university is preferred.

A minimum of one year of related experience AND/OR a combination of experience and education related to the assignment is required.

Teaching experience and/or direct experience working with individuals with intellectual disabilities is highly desirable.

**Accountability:** Position reports directly to the Executive Director.

## **Skills Required for Successful Candidate include:**

- Communication Skills: Facilitation, collaboration, informing, listening, presenting, writing.
- Personal Initiative Skills: Organizational awareness, contributing to a positive work environment, striving for excellence.
- Planning Skills: Action planning and organizing, monitoring, and time management, meeting deadlines, flexible, adaptable.
- Quality Skills: Satisfying Artist requirements, using meaningful measures, resilient.
- Relationship Skills: Relationship building, teamwork, conflict resolution, networking
- Analysis & Problem Solving: Demonstrated skills being solution oriented, exercising sound judgment, conducting research, making recommendations.
- Safety, Health and Environment Skills: Fostering organizational wellness, supporting a safe environment.

## **Initial Anticipated Responsibilities and Working Conditions**

- Assist and follow protocol in all aspects of program, including, but not limited to: being prepared for classes before their scheduled start time, following class schedules, documentation of progress of Artist's goals, ongoing and accurate Artists case notes and implementing timely class clean-up/break down
- Online & Onsite Classroom Instruction using a variety of methods and approaches focused on Artist development.
- Design curriculum within program budget that is maintained by department, curriculum may include cross collaborations with other departments and in response to Executive Director requests.
- Advocate for Artists whenever appropriate and necessary.
- Dependable and on-time attendance with timely notifications of absences due to illness by 7:30 am of scheduled day.
- Maintain supplies and equipment.
- Maintain an in-classroom ratio of 1:8 (1 Staff to 8 students) and any other ratio required by compliance agencies such as Regional Center of Orange County.
- Effectively and appropriately address any Artist behavior issues with set protocols and approaches.
- Ensure a safe working environment for Artists
- Supervision and continued care of Artists needs during break times, before and after program instruction begins, and during lunch hour, etc.
- Must be able to meet flexible schedule and be open to all assignments
- Represent HOPE Center for the Arts, its program, Artists, and staff in a professional and promoting manner: at program events, in community contact with other businesses or persons, and in any interactions with parents/caregivers/agency representatives.
- Provide direction/guidance to program aides, interns, fieldwork students, and volunteers as needed.
- Perform other related duties as requires and/or assigned