



# Court Referral Program YDAD REGISTRATION

Case Number# : \_\_\_\_\_

Name: \_\_\_\_\_  
 (First) (Middle Name) (Last Name)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

Fax #: ( ) \_\_\_\_\_ Email Address: \_\_\_\_\_@\_\_\_\_\_.

Social Security #: \_\_\_\_\_ Driver's License/ID #: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ Gender:  Male  Female

Language:  English  Spanish  Vietnamese  Korean  Farsi  Other: \_\_\_\_\_

Will you need to bring an interpreter for yourself?  Yes  No

Do you have to perform any of the following:  Cal Trans  Physical Labor  Community Service Due Date: \_\_\_\_\_

Do you have any of the following:  Medical Condition(s)  Physical Limitation(s)  Mental Limitation(s)

If yes, please explain: \_\_\_\_\_

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Date: \_\_\_\_\_ Case #: \_\_\_\_\_

**A parent/guardian must sign here if the individual registering is a minor (under the age of 18)**

Print name: \_\_\_\_\_ Signature : \_\_\_\_\_

Relationship to registrant : \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

Program Coordinator:		DOE:	
Case #:		Court:	
Office:		Due Date:	
Violation:		CS/CT/PL:	
Probation Officer:		Phone #:	
YDAD/LAC/Trauma:		MADD	



# Court Referral Program

## YDAD-Youth / Adult Drug and Alcohol Deterrence Program

### **VOLUNTARY RELEASE, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**

In consideration for the participation of \_\_\_\_\_ (hereinafter referred to as "Participant") in OneOC's Youth/Adult Drug and Alcohol Deterrence Program, the undersigned for self, or as parent or legal guardian of Participant, Participant's personal representatives, heirs, assigns, and next of kin, knowingly and voluntarily:

1. **RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE** OneOC, its agencies and departments, governing board, officers, agents and employees (hereinafter referred to as Releasee") from any and all claims and liability to Participant, his/her personal representatives, heirs, assigns, and next of kin, for personal injury or illness, emotional distress, property damage or death, whether caused by the negligence of Releasee or otherwise, during, or from any activities relating to the Youth/Adult Drug and Alcohol Deterrence Program.
2. **ASSUME ALL RISK** of Participant's personal injury, illness, emotional distress, property damage, or death inherent in the Youth/Adult Drug and Alcohol Deterrence Program, whether such risk is known or unknown.
3. **AGREE TO INDEMNIFY AND HOLD HARMLESS** Releasee from any claim, judgment or expense Participant may incur arising out of the participant's activities relating to the Youth/Adult Drug and Alcohol Deterrence Program. Further, if any portion of this agreement is held invalid, it is agreed that the remaining portions shall continue in full force and effect.

The Participant, his/her parent/guardian, acknowledges reading and understanding the above three (3) paragraphs.

### **THIS AGREEMENT RELEASES AND EXEMPTS RELEASEE FROM LIABILITY FOR PERSONAL INJURY, ILLNESS, EMOTIONAL DISTRESS, PROPERTY DAMAGE, OR DEATH CAUSED BY NEGLIGENCE.**

Print Full Name \_\_\_\_\_ Date \_\_\_\_\_

Participant Signature \_\_\_\_\_ Case No \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

**If participant is under 18 years of age, parent/legal guardian signature required.**

Print Full Name of Parent/Legal Guardian \_\_\_\_\_

Relationship \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_



## Court Referral Program-YDAD

### IMPORTANT POLICIES AND PROCEDURES CONCERNING YOUR COMMUNITY SERVICE ASSIGNMENT-(INITIAL EACH ITEM)

\_\_\_\_\_ There are **NO** refunds on **ANY** fees paid once the registration process has been completed. All program fee(s) paid by myself or someone else on my behalf are **NON-REFUNDABLE** regardless of whether I complete the community service or not.

\_\_\_\_\_ OneOC cannot change or modify a court order or grant extensions on the due date for your court ordered assignment(s). You must return to court in order to request an extension and/or modification. OneOC can assist you with the request but it is no guarantee that your request will be granted.

\_\_\_\_\_ If you have a physical and/or mental limitation or condition that may prevent or hinder you from performing your community service assignment; you will be asked to obtain a medical exam or present current medical records regarding your medical condition(s). If you are not medically cleared to perform your community service assignment you will be referred back to court.

\_\_\_\_\_ If the court grants you an extension you are required to return to OneOC with your extension and pay the **extension fee of \$20.00** before you will be able to continue with your community service.

\_\_\_\_\_ If **12 (twelve)** months or more has passed since your due date you will be required to pay the registration fee again.

\_\_\_\_\_ It is your responsibility to contact the agency you are assigned to within **24-48** hours of your registration date to arrange your first day with the agency.

\_\_\_\_\_ You are required to present your time sheet to the agency on day **(1)** one. The agency will retain your timesheet the entire time until you have completed your hours or your due date has expired. It is your responsibility to ensure that your supervisor records all of your hours. OneOC highly recommends you also keep a record of your hours independently.

\_\_\_\_\_ If you lose or misplace your timesheet or Cal Trans card you will be required to have it replaced and pay a **\$20.00** non-refundable replacement fee.

\_\_\_\_\_ You are required to follow and adhere to all agency policies and procedures. Failure to do so could result in your termination from the agency.

\_\_\_\_\_ If you request a reassignment or perform your service in an unsatisfactory manner and must be reassigned, you will be required to pay the **reassignment service fee of \$20.00**. You are only allowed to be reassigned a total of **(3)** three times or at the discretion of OneOC. You must bring your original time sheet in order to be reassigned.

\_\_\_\_\_ **The court will only accept OneOC disposition reports** If you have completed your hours you are required to return to a OneOC office with the white original copy of your time sheet at least **(3) three** business working days prior to your completion date. Failure to return to OneOC to show proof of completion on or before your due date will result in a non-compliance report sent to the courts/Probation.

\_\_\_\_\_ OneOC is **not** responsible for your personal items and/or belongings in the event of loss, damage or theft while performing your community service assignment.

\_\_\_\_\_ OneOC is **not in any way responsible** in the event of an injury incurred while performing your community service. **OneOC does not provide worker's compensation insurance.** OneOC will not be held liable or responsible in any way for costs incurred as a result of an injury from your participation in community service work. I further understand and agree that engaging in community service with OneOC is voluntary. Any and all medical and dental expenses related to any injury sustained while performing my community service are my sole responsibility.

**I have read and agree to adhere to above listed polices and procedures. I further understand and agree that failure to comply with any of the above listed polices and procedures can result in my case being referred back to court. OneOC reserves to right to refuse service.**

Print your name: \_\_\_\_\_

Signature \_\_\_\_\_

Case #: \_\_\_\_\_

Date: \_\_\_\_\_



**YDAD PARTICIPANT INFORMATION**  
**RULES AND REGULATIONS**

1. You will be expected to report promptly to all respective class locations and conduct yourself in a professional manner. Any uncooperative attitude or improper behavior will result in your termination from the class and you will be asked to leave the facility.
2. **\*\*DRESS CODE\*\*** Please dress **CONSERVATIVELY**. Your appearance must be neat and clean. Long pants/jeans, collared shirt and closed toe shoes are highly recommended for all classes. **No shorts, tank tops, midriff or halter tops, hats, open-toe shoes, low cut jeans, overly baggy jeans, items with inappropriate advertising or dark glasses. ATTENDANCE MAY BE DENIED FOR INAPPROPRIATE ATTIRE. IF YOU ARE DENIED ATTENDANCE DUE TO DRESS CODE, YOU WILL BE CHARGED \$125.00 TO RESCHEDULE.**
3. Cellular telephones, pagers, iPods, headphones or any other type of listening devices are prohibited in the class.
4. Visitors are not permitted unless necessary to provide English language interpretation or assistance to the disabled, and must be approved by the Court Referral Program Director. If you do not speak, read or write English you will be required to bring your own English language interpreter. Your interpreter must be 18 years of age or older. If you require an interpreter and fail to bring one you will not be admitted to the class.
5. **NO** vaping, electronic cigarettes, tobacco cigarettes, medical marijuana or chew allowed at anytime.
6. **Do not consume any alcohol and/or drugs prior to or during any program component. You may be asked to submit to a drug and/or alcohol test at any facility at anytime.**
7. **You will be given an enrollment form for each class. You must have the forms with you at each class on your attendance date or you will not be admitted. It is your responsibility to have the enrollment form signed by the class facilitator for each class. OneOC cannot verify attendance. FAILURE TO OBTAIN THE NECESSARY SIGNATURES MAY RESULT IN NO CREDIT FOR ONE OR MORE CLASSES. ALL ENROLLMENT FORMS ARE TO BE RETURNED TO ONEOC- NOT THE COURT.**
8. You will not be admitted if you arrive late or on a date not scheduled by OneOC. **IF YOU ARE DENIED ADMITTANCE TO A CLASS YOU WILL BE REQUIRED TO RESCHEDULE THE CLASS AND PAY THE \$125.00 RESCHEDULING FEE.**
9. **All components of the YDAD Program must be on or before to the due date ordered by the Court or Probation Officer. All signed enrollment forms and typed essay must be returned to OneOC. CREDIT WILL NOT BE GIVEN FOR INCOMPLETE, MISSING, OR UNSIGNED REFERRAL FORMS AND/OR UNACCEPTABLE ESSAY.**

I HAVE READ AND AGREE TO THE ABOVE RULES AND REGULATIONS AND FURTHER UNDERSTAND THAT MY FAILURE TO COMPLY WILL RESULT IN MY TERMINATION FROM THE PROGRAM. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF THE RULES, REGULATIONS AND PROGRAM REQUIREMENTS.

PRINT NAME \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

CASE NO. \_\_\_\_\_



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## YDAD-Youth / Adult Drug and Alcohol Deterrence Program

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Please read the following information carefully. You will be required to comply with all components to successfully complete the program. Your progress will be reported to the court and/or your probation officer.

### PROGRAM REQUIREMENTS

1. There are **NO** refunds on **ANY** fees once the interview/registration process has been completed. All program fee(s) paid by the defendant or an individual on behalf of the defendant are **NON-REFUNDABLE** regardless of whether the defendant completes the program or not.
2. OneOC cannot grant extensions for the YDAD program. You must return to court in order to request an extension. If the court grants you an extension you must return to a OneOC office to process your extension and pay a **non-refundable extension fee of \$20.00**.
3. **Picture identification** is required to register and to participate in this program. Please ensure you have appropriate **current** photo ID for each class. **We will only accept CA ID, CDL, Passport, School ID, green card, consulate card, work VISA. If you do not have a proper valid current photo ID you will not be allowed to attend the class(es) and will have to reschedule.**
4. At the time of registration **class dates will be scheduled for you**. If you miss one or more classes you will be required to reschedule all missed classes and pay the rescheduling fee of **\$125 per class**.
5. If you lose or misplace one (1) or more class participation sheets you will be required to pay a **\$20.00** non-refundable replacement fee per sheet.
6. If you do not **speak, read or write English** you will be required to bring your own interpreter who is 18 years of age or older. If you fail to bring an interpreter to each class you will not be admitted. You will be required to reschedule the missed class(es) and pay a **\$125.00 rescheduling fee**.
7. **Drug & Alcohol Awareness Class**- You will be required to attend a three (3) hour classroom session, wherein the effects of alcohol/drug use and the consequences of driving under the influence will be discussed. Picture identification will be required. The session consists of lecture, video, interactive exercises, and open discussion
8. **Sheriff Coroner Morgue Visit**.-You will be required to attend a three-hour lecture, slide presentation and autopsy, presented by the Los Angeles County Coroner's Department.
9. **Hospital Trauma Unit**-You will be required to attend a visit at a local area level 3 trauma unit that will cover viewing and discussing victims involved in accidents transported to the trauma unit, lectures by trauma unit doctors and nurses and a tour of the facility including the morgue.
10. **Essay**. The final component of the program is the essay. The **typed** essay will be no less than 1,000 words but can be more and should include a discussion/paragraph on each of the following: what you have learned from your arrest or citation, your experience at **each** of the YDAD classes you attended, and the influence this experience will have on your future conduct. If you have changed or added behaviors since your arrest or citation, detail them and focus on how these new behaviors are working for you. You can include the financial cost in time and dollars, how the arrest has affected other areas of your life (employment, health, relationships, etc.).
11. **THE COURT WILL ONLY ACCEPT ONEOC COMPLETION REPORTS**. If you have completed the YDAD program you must return to a OneOC office with the three (3) signed class participation sheets and a copy of your typed essay at least **(3) three** business working days prior to your completion date. Failure to show proof of completion on or before your court ordered due date is reported as non-compliance to the courts/Probation and could result in a bench warrant being issued for your arrest.



### YDAD PARTICIPANT-RULES AND REGULATIONS

1. You will be expected to report promptly to all respective class locations and conduct yourself in a professional manner. Any uncooperative attitude or improper behavior will result in your termination from the class and you will be asked to leave the facility.
2. **\*\*DRESS CODE\*\*** Please dress **CONSERVATIVELY**. Your appearance must be neat and clean. Long pants/jeans, collared shirt and closed toe shoes are highly recommended for all classes. **No shorts, tank tops, midriff or halter tops, hats, open-toe shoes, low cut jeans, overly baggy jeans, items with inappropriate advertising or dark glasses. ATTENDANCE MAY BE DENIED FOR INAPPROPRIATE ATTIRE. IF YOU ARE DENIED ATTENDANCE DUE TO DRESS CODE, YOU WILL BE CHARGED \$125.00 TO RESCHEDULE.**
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4. Visitors are not permitted unless necessary to provide English language interpretation or assistance to the disabled, and must be approved by the Court Referral Program Director. If you do not speak, read or write English you will be required to bring your own English language interpreter. Your interpreter must be 18 years of age or older. If you require an interpreter and fail to bring one you will not be admitted to the class.
5. **NO** vaping, electronic cigarettes, tobacco cigarettes, medical marijuana or chew allowed at anytime.
6. **Do not consume any alcohol and/or drugs prior to or during any program component. You may be asked to submit to a drug and/or alcohol test at any facility at anytime.**
7. **You will be given an enrollment form for each class. You must have the forms with you at each class on your attendance date or you will not be admitted. It is your responsibility to have the enrollment form signed by the class facilitator for each class. OneOC cannot verify attendance. FAILURE TO OBTAIN THE NECESSARY SIGNATURES MAY RESULT IN NO CREDIT FOR ONE OR MORE CLASSES. ALL ENROLLMENT FORMS ARE TO BE RETURNED TO ONEOC– NOT THE COURT.**
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PRINT NAME \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ CASE NO. \_\_\_\_\_



### **YDAD Essay Instructions**

Once you have completed all of your Youth Drug and Alcohol Deterrence classes you must write a 1,000 word essay. The essay must be turned in after you complete all three classes it will not be accepted before. You may not write the essay ahead of time prior to completing the classes as the essay should be about your experience and what you learned by attending the classes.

#### **The essay format is as follows:**

- ✓ Write a minimum of **1,000** words minimum (can be more it's up to your discretion)
- ✓ Must be typed
- ✓ Double spaced
- ✓ Size 12pt. font
- ✓ Should consist of a minimum of **5 paragraphs** but can be more:
  - **Introduction- on the night of the arrest or event that put you in contact with the law-** describe what happened, how you felt, how it impacted your family, life and what happened at court.
  - **The 3 YDAD classes-** write about your experience in each of the three classes you attended- (what did you learn, how did it impact you, etc..)
    - **Drug & Alcohol Awareness Class**
    - **Sheriff Coroner MorgueClass**
    - **Hospital Trauma Visit**
  - **Conclusion-** describe how this experience changed your life, what you learned from the YDAD program overall and what is different in your life today as a result of going through this entire experience.

**\* Make sure to spell check your essay before printing for grammar and spelling.**

#### **Do Not:**

- Abbreviate words
- No inappropriate/foul language

*\*Keep in mind the court DOES read your essay\**

- ✓ **Once you have completed everything (classes & essay) it is your responsibility to return to OneOC before your court completion date to bring proof of completion of the 3 classes and your essay.**
- ✓ You may go to any of our 5 offices for completion.
- ✓ If your essay is acceptable, you will be given a proof of completion disposition to take back to the court you were sentenced at for filing.